

VERIFICATION OF EMPLOYMENT FORM

Add Endorsement – Remote Teacher

Applicant Instructions: Please complete the Applicant Information below only. Then please send the form to your employer to complete the Employer Section below. Once this form has been completed it can be uploaded to our portal for our review.

Applicant Information

Applicant's Legal Name (Required)			
Mailing Address			
Street:	City:	State:	Zip:
Telephone No.		Email Address	
Primary:	Work:		

Employer Section

Employer Instructions: The above applicant is applying to the Wyoming Professional Teaching Standards Board to add a remote teacher endorsement to their Standard License, and as a requirement for approval, proof of present employment at a remote school is required. A remote school defined as a school located approximately twenty (20) miles from the district's central office, or located in a community where public services are not available. Public services are defined as grocery stores, medical services, and automobile maintenance and must be verified. Please complete this section and return this form to the applicant.

Please check the type of position the applicant holds:

- Remote Teacher - Elementary Education K-8. Elementary teachers in a remote school may teach up to grade eight (8) with this endorsement.
- Remote Teacher – Secondary Education 6-12. Secondary teachers in a remote middle/junior/high school shall teach at least two-thirds (2/3) of their assigned duty in the area of endorsement(s), and are allowed to teach at least one-third (1/3) of their assigned duty outside of their endorsement area.

By signing below, the authorized district representative verifies that this applicant is currently employed in Wyoming as indicated above within the school district or institution listed.

Authorized Signature

Printed Name		Title	
Company Name or School District (Include District No.)		Telephone No.	
Mailing Address		Email Address	
Street	City	State	Zip
I affirm that the information provided on this Verification of Employment is true and accurate to the best of my knowledge.			
Signature		Date	