

Teaching Standards Board, Professional

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Chapter 8: Renewal Requirements for Educator Licenses and Permits

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Chapter 8

RENEWAL REQUIREMENTS FOR EDUCATOR LICENSES AND PERMITS

Section 1. Responsibility. Educator License and Permit holders must complete all renewal requirements and submit a complete application for renewal to the Professional Teaching Standards Board prior to the expiration date of the License or Permit being renewed.

Section 2. General Provisions. Educator License and Permit holders may apply for renewal of their currently held License and/or Permit up to six (6) months prior to the expiration date of that License or Permit. When application for renewal is initiated prior to the expiration date of the currently held License or Permit, the validity date of the License or Permit shall not change. The validity date shall begin upon expiration date of the current License or Permit.

Section 3. Renewal Requirements. Requirements vary and are specific to the particular License or Permit type issued. All renewal credits must be earned within the validity dates of the License or Permit. Renewal requirements are listed on the reverse side of the individual Educator License or Permit and in Section 6 of this chapter.

Section 4. Lapsed License or Permit. A License or Permit that was not renewed prior to its expiration date has lapsed and is deemed null or void. Applicants whose License has lapsed must apply for reinstatement per Chapter 2, Section 5.

Section 5. Professional Development. Professional development for renewal credit includes the following:

(a) College or University Credits. Graduate or undergraduate college or university credits from an accredited institution of higher education relevant to the endorsement area(s) of the License or Permit being renewed.

(b) Professional Teaching Standards Board Workshops. Pre-approved PTSB workshops which may be sponsored by a local district, school, or professional organization.

(c) National Board Certification. Contact hours obtained while working toward National Board Certification.

(d) Continuing Education Unit (CEUs). If licensed in Wyoming with the appropriate licensing agency, individuals may use CEUs to renew an Educator License or Permit. One (1) CEU credit (seven (7) clock hours) is equal to one-half (1/2) renewal credit. Courses that require less than 7 clock hours cannot be used toward renewal credit.

(e) Professional development that has not been pre-approved by PTSB may be

considered for renewal credits if it is relevant to the endorsement area(s) of the License or Permit and meets PTSB approval requirements.

Section 6. Renewal Requirements for Educator Licenses and Permits.

(a) Educator License. Valid for up to five years. Five (5) semester hours of university/college credit and/or 75 contact hours are required to renew the Educator License. All endorsement areas on a License shall renew at the time the Educator License is renewed.

(b) Educator Permits. Validity periods and renewal requirements vary and are specific to the particular Permit type issued. Individual Permit requirements are listed on the reverse side of each Permit.

(c) Obsolete Licenses. Educators holding the following Licenses shall meet the renewal requirements in effect at the time of issuance. Requirements are as follows:

(i) Professional Teaching License. Valid for ten years. A combination of ten (10) semester hours of university/college credit and/or 150 contact hours are required to renew the Professional Teaching License.

(ii) Education Specialist License. Valid for five years. A combination of five (5) semester hours of university/college credit and/or 75 contact hours are required to renew the Education Specialist License.

(iii) Professional Education Specialist License. A combination of ten (10) semester hours of university/college credit and/or 150 contact hours are required to renew the Professional Education Specialist License.