

Wyoming Administrative Rules

Teaching Standards Board, Professional

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Chapter 6: Permits

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CHAPTER 6 PERMITS

Section 1. General Requirements. All provisions under Chapter 2 of these rules and regulations apply.

Section 2. Permits. An Educator Permit, granted for a specified period of time and function, shall indicate the grade level(s) and specialization area(s) appropriate to the applicant's preparation, training, and experience. Unless otherwise noted, Permits are issued for five (5) years and may be renewed by meeting standard renewal requirements (see Chapter 8 of these rules and regulations).

(a) Apprentice Permit. Issued for three (3) years and is renewable once. An applicant shall meet the following requirements:

(i) document employment as an apprentice in a school district that is recognized by the Wyoming Department of Education as a participating employer under the state's registered teacher apprenticeship program;

(ii) document enrollment in an educator preparation program that will lead to at least a bachelor's degree from an accredited institution of higher education, and meet licensure requirements;

(iii) the apprentice shall be mentored and supervised by licensed educators on the staff of the employing district; and

(iv) the apprentice shall be eligible to substitute in the classroom for the mentor teacher for a limited duration during the apprenticeship.

(b) Athletic Coaching Permits. See Chapter 7, COACHING.

(c) Classroom Substitute Permit. An applicant shall meet the following requirements:

(i) possess a high school diploma or a high school equivalency certificate; and

(ii) complete a minimum of sixty (60) semester hours at an accredited institution of higher education; or

(iii) complete twenty-four (24) clock hours of in-service to assure competency in:

(A) age level communication skills;

(B) use and application of lesson plans;

(C) use of instructional technology;

(D) professional attitude, behaviors, and dispositions; and

(E) complete an additional thirty (30) clock hours of observation to qualify for a Classroom Substitute Permit at all grade levels; ten (10) clock hours of classroom observation at each level is required (elementary, junior high/middle, and high school).

(d) Consultant Specialist Permit. Issued for one (1) year. The following requirements must be met:

(i) the applicant shall complete a bachelor's degree from an accredited institution of higher education;

(ii) the applicant shall be highly and uniquely qualified for the educational position assigned to teach; and

(iii) the local school district shall request the issuance of the Permit.

(e) Domestic Teacher Exchange Permit. Issued for one (1) year. An applicant shall have training and experience and hold a current and valid teaching license from the originating state.

(f) Driver's Education Permit. Per W.S. 21-7-303 (c) an individual is eligible to teach driver's education in a Wyoming school district for three (3) years without an Educator License or Permit. Following the three (3) years of employment, an applicant shall meet the following requirements:

(i) verification of a current and valid Wyoming driver's license.

(ii) verification of a high school diploma or a high school equivalency certificate, and

(iii) a passing score on a PTSB-approved exam.

(g) Educational Sign Language Interpreter (ESLI) Permit. All interpreters shall hold a Permit to function in a public school as an Educational Sign Language Interpreter. An applicant shall meet the following requirements:

(i) submit an Institutional Recommendation from an accredited institution of higher learning; or

(ii) document national certification; or

(iii) obtain a score of 3.5 or greater on the Educational Interpreter Performance Assessment (EIPA) in one of the following areas of sign language: American Sign Language (ASL), Manually-Coded English (MCE), or Pidgin Sign Language (PSE).

(h) Internship Permit. Issued for two (2) years and is nonrenewable. An applicant shall meet the following requirements:

(i) the applicant shall be enrolled in a professional education program at an accredited institution of higher education;

(ii) the internship shall be required for completion of the professional education program;

(iii) the applicant shall be supervised by a licensed educator on the staff of the cooperating district holding the same endorsement as the Internship Permit.

(i) Lifetime Substitute Permit for Retired Teachers.

(i) A Lifetime Substitute Permit may be issued to a previously licensed teacher who held a current and valid license at the time of retirement.

(ii) This Permit does not have to be renewed and does not require any additional credits but may be subject to discipline pursuant to Wyoming Statute 21-2-801 and Chapter 9 of these rules and regulations.

(j) Native Language Permit. This two (2) year Permit, which may be renewed, is granted in compliance with W.S.21-2-802 (a) (ii) (A) and is reserved solely for the Arapahoe and Shoshoni languages. An applicant shall meet the following requirements:

(i) document Tribal Council approval which determines the applicant's proficiency and capability for teaching the language, and

(ii) verify employment with a school district to teach the Arapahoe or Shoshoni Language.

(k) Professional, Industry, and Careers (PIC) Permit. This permit is issued to individuals who have professional or industry experience and are looking to become a licensed educator.

(i) An applicant for an Initial PIC Permit shall:

(A) hold an advanced degree of at least a Master's to be eligible for a PIC permit to teach in that discipline; or

(B) hold a bachelor's degree or higher if the permit is issued to

teach in these disciplines:

- (I) agriculture,
- (II) business, or
- (III) family and consumer science; or

(C) hold a high school diploma or its equivalent for industries and careers that do not require degrees;

(D) have a minimum of two (2) years' work experience in the past five years beyond any learning period recognized by the occupation; and

(E) hold a valid license or certification for the trade or occupation if required to practice;

(ii) All applicants must provide verification of employment for each field of occupational specialty for which the applicant is seeking a PIC permit; and

(iii) provide a plan for continued professional development.

(iv) Individuals who have held a valid PIC permit for at least ten (10) years, and who hold a bachelor's degree or higher, may apply for a Standard Educator License with appropriate endorsements by providing verification of continuous teaching employment for ten (10) years or more for each field of occupational specialty; or

(v) For those holding a valid PIC permit who have not completed at least ten (10) years of experience, and who wish to apply for a Standard Educator License, completion of the following courses or their equivalent, at a minimum, from an accredited institution is required:

(A) Foundations of development and learning, or a combination of introductory psychology and developmental psychology,

(B) Trends in career technical education,

(C) Introduction to special education, and

(D) Methods of instruction to include classroom management.

(I) Visiting Foreign Teacher Permit. Issued for three (3) years and is non-renewable. A visiting foreign teacher must be an experienced and certified/licensed

teacher in the applicant's native country.

(i) Fluency. A visiting foreign teacher must be able to speak and write the English language fluently as demonstrated by a passing score on a PTSB- approved test of English proficiency.