

PTSB Background and Disclosure Application Review Guidelines

Tier I

PTSB may issue license with no further action.

A single offense of any of the following, which was disclosed, and occurred more then 3 years ago.

Petty Theft, Petty Larceny, Fraud (Bad Check), Simple Assault, Disorderly Conduct, Shoplifting, Harassment, Trespassing ,Vandalism, Malicious Mischief or Mayhem

Driving Under the Influence
Driving While Intoxicated

Minor in Possession
Minor Under the Influence

Possession of Marijuana
(less than 3oz)
Possession of Paraphernalia

Tier II

PTSB may issue license with a standard Advisory Letter.

See categorical guidelines and limitations.

No more than 2 of the following offenses within the last 5 years; no more than 3 total ever

Driving Under the Influence
Driving While Intoxicated
Petty Theft, Petty Larceny, Shoplifting, or Fraud (writing bad check)
MIP
MUI Possession of Marijuana less than 3 oz
Possession of Paraphernalia

No more than 1 offense within last 3 years; no more than 2 total ever

Battery, Assault, Fighting, Riotous Conduct, Simple Assault, Domestic Violence, Disorderly Conduct, Interference w/PO, Resisting or Absconding Arrest, Shoplifting, Harassment, Trespassing, Prowling or Peeping

No more than 1 offense in the past 5 years

Possession of any/all other drugs
Carrying a Concealed Weapon or Illegal Discharge of Firearm
Selling or Distributing Alcohol to Minors

A single offense more than 10 years ago

Felony conviction or plea with exception of Tier III offenses

Drug delivery

No more than 2 offenses within the last 5 years, if disclosed would qualify for licensing with Tier I or II

Failure to disclose any required information

Board discipline order, other than suspension or revocation, more than 5 years old, or suspension related to breach of contract

Yes answer to "Has any disciplinary action been taken or is any pending against you by a licensing authority?"

Tier III

Forwarded to ARC for further Review.

Any of the following violations.

Any conviction or substantiated findings of:

Child or Elder Abuse
Sexual Crimes, Prostitution, Indecent Exposure
Serious Bodily Injury
Any Drug Delivery offense within the last 10 years
Serious Bodily Injury
New Disclosure w/Previous Advisory Letter

Yes answer to any of the following on a PTSB application:

Has any disciplinary action been taken or is any pending against you by a licensing authority?
Has your application for licensure ever been denied by a licensing authority?
Have you ever been terminated from a teaching position?

Providing fraudulent information or failure to disclose information

Failure to Disclose
Providing fraudulent information on a PTSB application (e.g. substantial discrepancy, misrepresentation of current licenses or endorsements, etc.)