

June 4, 2010

TO: Superintendents and Human Resources
FROM: Connie J. Pollard

Re: WDE data collection

The request of personnel data that was originally requested by WDE from districts and then later moved to PTSB is expected to begin in our office next week. This will require additional time of PTSB staff during our busiest time of the year; we anticipate a 20-30% decrease in the time that evaluators can devote to processing applications.

We are very pleased that we are currently at about a 2 week turnaround time; however this will inevitably be slowed down due to WDE's collection of data.

PTSB is committed to protecting individual file information as advised by the Attorney General's Office. Consequently, PTSB will utilize experienced, knowledgeable PTSB staff to review each file prior to turning it over to WDE.

Thank you for your support and patience during this process.