

March 9, 2010

TO: Superintendents and HR Directors
FROM: Connie J. Pollard

RE: World Language and Computer Science Teachers

New *Wyoming Rules and Regulations Governing Licensure for School Personnel* were adopted November 2009. Included in these rules were added endorsements in World Language and Instructional Technology for grades K-6 and K-12. Previously, PTSB only had authority to issue Computer Science and World Language endorsements in grades 6-12. PTSB understands that a few teachers who hold 6-12 endorsements have been assigned to grades below the 6th grade. To assist in obtaining clean data in the future, PTSB has approved “grandfathering” teachers in this situation based on experience, **if the criteria outlined in this memo are met.**

Therefore, currently certified teachers who hold an endorsement in a specific World Language and have been assigned to teach at a grade level below grade 6 *may* be eligible for a **onetime “grandfathering”** to a K-12 endorsement in the World Language they hold a current endorsement and if they **meet the criteria listed below and submit the attached paperwork by January 1, 2011.**

It should be noted that Computer Science and Instructional Technology teacher preparation programs are not the same. However, again, based on the fact that Computer Science endorsed teachers have been assigned to teach technology in grades K-5 and this was not viewed as a misassignment, PTSB is offering a **onetime “grandfathering”** of Computer Science endorsed teachers to add an Instructional Technology, K-6 endorsement if they **meet the following criteria and submit the attached paperwork by January 1, 2011.**

Eligibility requirements:

1. The applicant must hold a current and valid Wyoming Educator License and be endorsed in a World Language, 6-12 or Computer Science, 6-12 currently and for the years in which they were assigned to grade(s) K-5.
2. A letter of verification, **signed by the district Superintendent, that the applicant was assigned to teach Computer Science/Technology or a World Language below the 6th grade level for one out of the past five years. The letter must include:**
 - a. the school year(s) involved, and
 - b. the location of the assignment, and
 - c. the content taught.
3. **All required documentation must be received at PTSB no later than January 1, 2011. No one will be “grandfathered” under these guidelines after this date.**
4. No fee will be charged by PTSB for this service.