



# PROFESSIONAL TEACHING STANDARDS BOARD

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Date: March 30, 2018

To: Superintendents, Directors (HR, Special Education, Curriculum, Business Services, Other Educational Entities), and Principals

From: Nish Goicolea, PTSB Executive Director

RE: PTSB Rules Changes, March Board Meeting, Current Projects, and Upcoming Board Meetings

## EXECUTIVE DIRECTOR

My goal as the Executive Director is to always have open communication and transparency within the agency, with my staff, my supervising Board of Directors, and all stakeholders. This is an update regarding our recent board meeting, changes, and projects PTSB is working on. Please contact me, or any member of the team for questions or more information.

Staff Member	Position	Responsibilities	Contact Information
Nish Goicolea	Executive Director	Leadership and oversight of agency operations, Board representative to legislature and public	(307) 777-6256 <a href="mailto:nish.goicolea@wyo.gov">nish.goicolea@wyo.gov</a>
Mary Billiter	Assistant Director	Assist in leadership and oversight in agency operations. Title II, Board representative to legislature and public	(307) 777-1926 <a href="mailto:mary.billiter@wyo.gov">mary.billiter@wyo.gov</a>
Ashley Graham	Executive Assistant	Assists leadership team in operational needs. Helps with investigations, and oversees Board logistics	(307) 777-6222 <a href="mailto:ashley.graham@wyo.gov">ashley.graham@wyo.gov</a>
Nicole Donbraska	Receptionist	General information, US & WY constitution exams, application fees, front office, and special projects	(307) 777-7291 <a href="mailto:nicole.donbraska@wyo.gov">nicole.donbraska@wyo.gov</a>
Nannette Tardif	Licensing Specialist	Applicants whose last name begins with A-G and professional development workshop approval	(307) 777-7294 <a href="mailto:nannette.tardif@wyo.gov">nannette.tardif@wyo.gov</a>
Allie Leitza	Licensing Specialist	Applicants whose last name begins with H-O and special projects	(307) 777-7295 <a href="mailto:allie.leitza@wyo.gov">allie.leitza@wyo.gov</a>
Trisha Wright	Lead Licensing Specialist	Applicants whose last name begins with P-Z, tech support and special projects	(307) 777-2486 <a href="mailto:trisha.wright@wyo.gov">trisha.wright@wyo.gov</a>
Jenny Woodard	Office Assistant	General information, US & WY constitution exams, front office, special projects, website and Facebook	(307)-777-6261 <a href="mailto:jenny.woodard@wyo.gov">jenny.woodard@wyo.gov</a>

More resources for our stakeholders are the PTSB Board Members who each represent different areas of the Wyoming education community. Our current Board Members are:

Board Member	Position
Rachel Gibson	Elementary Teacher
Shawn Peck	Elementary Teacher
Jennifer Schultze	Secondary Teacher
Liesl Sisson	Secondary Teacher
Jason Wheeler	Secondary Teacher
Dan Mayer	Auxiliary Professional Services
Leslie Rush	Approved Programs Faculty
Ray Reutzel	College of Education Dean
Aaron Jensen	Community College Faculty
Liann Brenneman	Elementary Principal
Tracy Ragland	Secondary Principal (Board Chair)
John Lyttle	Central Office Administrator
Janice Marshall	School Board Member

### STAFF UPDATE

PTSB is pleased to announce we have a new Assistant Director, Mary Billiter. Mary joins the team with an extensive background in education and journalism.

### DIGITIZING PROJECT

PTSB remains in the ongoing process of digitizing all records and currently agency staff has scanned more than 18,000 files, with approximately 12,000 remaining.

### ONLINE SYSTEM: EDUCATOR CREDENTIALING, ASSIGNMENT VALIDATION, AND REPORTING SYSTEM

PTSB Board Staff is continuing to finalize the new system with Enterprise Technology Services (ETS) and its vendor.

### PROFESSIONAL CODE OF CONDUCT FOR EDUCATORS

The Professional Code of Conduct guide has been updated and formally adopted by the PTSB Board. This updated version contains the original essence and content of the previous guide, but includes mention of recent trends in education and social media. Please let PTSB know if you would like us to send you hard copies of the updated version. This will also be available for download on our website. This new guide will be sent with all certificates in the future.

### SCHOOL NURSE LICENSURE

Rules have been formally promulgated regarding changes for School Nurse Licensure. School nurses who are **not** teaching in the district are only required to hold the appropriate nursing license, and are no longer required to hold licensure through PTSB. However, any school nurse who is also instructing students **will** have to be licensed through PTSB.

### COMPUTING TECHNOLOGY

An exception authorization (EA) for "Computing Technology" has been approved through the rules promulgation process. This EA allows any educator to teach a Computing Technology, (a slice of Computer Science) course aligned to a district-approved professional development plan. The Board Office, in consultation with the greater Computer Science stakeholder group, is pleased to have this new avenue for districts to utilize as another resource.

### PTSB NEW RENEWAL AND CONTINUING EDUCATION CREDITS PROJECT

PTSB is testing a new online option for facilitators to utilize to capture workshop attendees and renewal credits. This new system uses QR codes created by PTSB for participants to log in and out of courses and workshops that will sync instantly with the PTSB office. This new system will be piloted for the first time this summer at the Coach's Clinic. Please contact PTSB if you are interested in using this technology for your professional development workshops/courses.

### TEMPORARY HARDSHIP PERMIT OPTION

PTSB presented the findings and introductory options by the stakeholder taskforce assigned to investigate the need and parameters for a Temporary Hardship Permit. This permit would potentially allow districts to utilize for hard-to-fill-positions. This taskforce has met three times thus far. The PTSB Board has asked the taskforce to continue researching and defining the options that may be potentially tied to this permit option. If you have any feedback on this idea please contact PTSB.

### MICRO-CREDENTIALING

Micro-credentialing is being researched by PTSB as a possible way to recognize professional development programs by awarding a badge to educator certificates. The PTSB Board has directed that a committee form to further research how other states are implementing micro-credentials, and create parameters for their use. This committee will report on findings and recommendations for the June Board Retreat.

### CAREER AND TECHNICAL EDUCATION (CTE)

PTSB is looking into the requirements for CTE education licensing. Research is being done to examine the pathways for licensing CTE educators. The Board staff will review the Professional, Industry, and Career Permit (PIC), along with offerings statewide at institutions for higher education. Forward-thinking conversations between the Board and stakeholders are happening in order to better serve Wyoming's workforce needs. If you have any suggestions or questions regarding CTE education please contact PTSB.

### EDUCATIONAL DIAGNOSTICIAN ENDORSEMENT

The PTSB Board has requested research and review of the Educational Diagnostician endorsement and the rule language. The committee assigned for this research will report findings and recommendations at the June Board Retreat. If you have any comments or feedback regarding this topic please contact PTSB.

### SCIENCE GENERALIST ENDORSEMENT

PTSB is researching and reviewing the previous requirements for a Science Generalist Endorsement. This endorsement was previously offered through PTSB; however, due to change in federal requirements was eliminated. Any districts with feedback regarding this endorsement are encouraged to contact PTSB.

### VIRTUAL EDUCATION

Please note, Wyoming Statute explicitly states that any person receiving public funds for teaching must be certified through PTSB (W.S. §21-7-303). Per the new WDE rules, virtual educators are required to take 7 hours of PTSB-approved professional development, specifically in online education, within the regular professional development requirements for renewal. Please contact PTSB for any questions or for workshop/course recommendations.

### PTSB FACEBOOK PAGE AND INSTAGRAM

PTSB now has a Facebook page and Instagram that has informational segments about the licensing process, highlights Wyoming education, and other related information. Please let us know if we can highlight your district. Like us today at facebook.com/wyoPTSB and Instagram @wyoPTSB

### PTSB WEBSITE

PTSB is working on a brand new website. We anticipate this new website to be launched this summer.

### PTSB STAKEHOLDER VISITS

If your district would like PTSB Staff to visit in person or virtually, please contact the PTSB office at 307-777-7291. The staff members at PTSB are always available as a resource for your district needs.

### UPCOMING BOARD MEETINGS

The following PTSB Meetings have been scheduled. Other meetings may be scheduled as necessary to conduct Board business. To receive notice of Board Meetings and agendas, contact Ashley Graham at [ashley.graham@wyo.gov](mailto:ashley.graham@wyo.gov).

- **Board Retreat: June 18-19, 2018- Cheyenne**

### QUESTIONS/COMMENTS/CONCERNS

We are available and open to all discussions that fall within the agency parameters of program approval, discipline, and licensure. The PTSB is actively working to improve dialogue, implement changes proactively, be a resource, and plan for the future to meet our mission "to ensure that every student is served by competent, ethical educators, who meet rigorous performance standards" in Wyoming. Thank you for your continued support and partnership.