

July 21, 2009

To: Superintendents, HR Directors, Athletic Directors, and Coaches

From: Connie J. Pollard, Executive Director
Professional Teaching Standards Board

Re: CPR and 1st Aid

This letter serves as a reminder to school districts that you are responsible for verifying that all coaches hold current and valid certification in CPR and 1st Aid.

CPR and 1st Aid certificates/cards are generally valid for one (1) or two (2) years. PTSB monitors currency when coaches renew their license or permit every 3 or 5 years. Subsequently, school districts must monitor for currency each year to assure every coach is current in CPR and 1st aid.