

January 4, 2010

TO: Superintendents, HR Directors, and Principals  
FROM: Connie J. Pollard

RE: Professional, Industry, and Careers Permits (PIC)

The Career and Technical Education (CTE) curriculum is growing throughout Wyoming and I want to remind districts about the PIC permit in planning for the 2010-2011 school year. The PIC is an alternative route for non-educators to become certified to teach in Wyoming schools. The PIC is aligned with the CTE 16 clusters. The rules governing the requirements to obtain a PIC are referenced for your convenience.

## Chapter 6 PERMITS

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**(k) Professional, Industry, and Careers (PIC) Permit.** The regulations for this permit apply only to instructors of career and technical education subjects. A Bachelor's degree, or higher degree, in the specific discipline is required for applicants seeking a permit in Agriculture, Business, Family and Consumer Science, Technology, or Industrial Arts. An applicant shall meet the following requirements:

- (i) The applicant must hold a high school diploma or its equivalent, and
- (ii) The applicant is required to have a minimum of two (2) years' work experience, in the past five years, beyond the learning period recognized by the occupation, and
- (iii) The applicant must hold a valid Wyoming license for the trade or occupation if required to practice.

The *Permits* application to obtain a PIC is located on the PTSB website, <http://ptsb.state.wy.us/LinkClick.aspx?fileticket=gYcgKTluFws%3d&tabid=94> , please see page 12 for the specific requirements.

If you have any questions, please contact PTSB, we will be glad to assist you in helping determine if an applicant may qualify for a PIC.