

June 19, 2009

To: Superintendents, HR Directors

From: Connie J. Pollard, Executive Director
Professional Teaching Standards Board

Re: District copy of individual licensing credentials

The Professional Teaching Standards Board will no longer be sending a hard copy of applicants' credentials to districts; *this change is effective immediately*. Credential information is available online to applicants and districts via the PTSB web site, <http://ptsb.state.wy.us/>.

This change in operations is the result of 1) PTSB oftentimes not having the correct district listed for an applicant, 2) the need to contain resources, and 3) the information being readily available online.

Thank you for your support of this change in operations.